



300 POMPTON ROAD
WAYNE, NJ 07470
201-595-3319 OFFICE
201-595-2483 FAX

TO: ALL AIR PEOPLE
FROM: JOHN
SUBJECT DOUBLE CALL LETTERS
DATE: 071195

IN ORDER TO CONTINUE TO IMPROVE OUR AIR SOUND, I WANT TO MAKE ALL OF YOU AWARE OF NOT USING CALL LETTERS TWICE IN A TALK UP. AS USUAL, ALWAYS USE THE "HITRADIO 88/7 WPSC-FM EVERYTIME YOU OPEN THE MIKE BUT...DON'T USE THEM WHEN YOU FINISH YOUR 'TALK'. EITHER CLOSE WITH 'ONE OF AMERICAS' MOST LISTENED TO COLLEGE RADIO STATIONS' OR (PREFERED) "YOUR CONSTANT MUSIC SOURCE!"

ANOTHER JOCK PROBLEM IS:
"YOUR 24 HOUR METROPLEX ENVIRONMENT" PLEASE BE SURE AND TALK SLOW ENOUGH AND DISTINK ENOUGH SO THAT THE WORDS "24 HOUR" COME OUT. THERE IS NO SUCH THING AS A 24 ENVIRONMENT.

ALSO:

THE CART SYSTEM IS STILL A PROBLEM! PLEASE PLEASE LEARN HOW TO COUNT AND LEARN HOW TO SPELL. THERE IS A SLOT FOR EVERY CART IN THE LIBRARY. TAKE YOUR TIME IN PUTTING THE MUSIC AWAY. IT CAME FROM SOMEWHERE....PUT IT BACK IN THE RIGHT SECTION. AS USUAL.. NO ONE IS PERMITTED TO ADD OR REMOVE CARTS (SONGS) WITHOUT MY PERMISSION! IF YOU FIND A CART THE IS NOT TIMED RIGHT, WRONG INFO ON THE LABEL, TORN LABEL, ETC; EITHER CORRECT THE PROBLEM YOURSELF OF LEAVE THE PROBLEM CART ON MY DOOR. TRY AND WORK TOGETHER AS A TEAM AND TAKE THE ATTITUDE THAT ITS NOT MY JOB. AS STATION CAN ONLY BE SUCCESSFUL IF ALL MEMBERS WORK TOGETHER.

AND:
LAST JOCK ON THE AIR EACH NIGHT MUST EMPTY THE GARBAGE CAN IN THE CONTROL ROOM, PULL OUT EXPIRED CARTS, AND MAKE SURE THE ROOM IS READY FOR THE MORNING PERSON TO GO ON THE AIR.

THANKS